



**MANAGEMENT ACCOUNTANT: RETAIL**

Reports to: Senior Finance Manager- Retail

**Position summary**

As part of a sub-team of four, you will have ownership of retail costs (payroll, property, controllable costs and capex) and central costs.

**Month end**

- Prepare and post period end journal entries ensuring accurate recording of store costs in a timely manner.
- Complete robust balance sheet reconciliations to agreed deadlines with all reconciling items investigated and resolved promptly.
- Investigate and prepare narrative explaining variances to budget and prior year for key expense categories.
- Supporting the Senior Finance Manager with the preparation of reporting to communicate performance to the management team.

**Business partnering**

- Identify drivers of overspend, prepare ad hoc analysis and develop recommendations to reduce finance risk.
- Development and mature stakeholder relationships across the Retail team and with central department Heads.
- Support the budgeting and forecast process, liaising closely with the Commercial Finance team.

**Compliance and controls**

- Significant involvement in the year-end process, preparation of deliverables for the audit and key contact for the auditors during the audit process.
- Support the preparation of statutory statistical filings in the UK and overseas.
- Support the development of a robust control environment by continuously identifying opportunities to improve financial systems and processes and by implementing these changes.

**Other**

- Ongoing non-business as usual project work within the finance team as and when required.

**Qualifications:**

- Recently qualified accountant .
- Retail experience strongly preferred.
- Excellent numeracy and IT skills including advanced Excel with a strong attention to detail.
- Resilient and able to thrive in a fast-paced environment, juggling competing priorities.
- Enthusiastic, self-motivated and a desire to drive improvements in a fast-paced and entrepreneurial business.