

Allocator

What you'll be doing

Allocation and replenishment of merchandise to stores across all territories, maximising profit through maintaining optimum stock levels, potentialising sales and minimising markdown.

Job Description

Allocation & Replenishment

- Allocating to system grades as defined by Branch Planning and range plans
- Analyse grading performance identifying opportunities and communicates to Branch
- Adheres to territory trading recommendations in line with trade performance
- Continually reviews allocation depths, by store, by product for territory and website
- Checks web reserve is sufficient and communicates/resolves short falls/excess concerns
- Review daily pick volumes
- Ensure sufficient stock in stores and online to potentialise sales of promotional activities
- Ensure Continuity (CON) lines have at least 95% availability
- Reviews daily/weekly line performance with Assistant Merchandiser, ensuring parameters are correct and potential issues identified
- Responsible for clearing of sku fragmentation and is aware of DC intake, pick and dispatch capacities
- Reviews intake into the DC and highlights any issues to the wider team i.e. where stock is insufficient or excessive

Role Competencies

System Skills

- Maintains Allocation and Replenishment system parameters
- Intermediate Microsoft Excel skills required.

Good Communication

- Regular management of grading inbox, communicating to relevant team if necessary.
- Regular weekly meetings with category team to discuss current allocations, stock and future intake/distribution ranging
- Conducts frequent store visits and report findings.

Team Support

- Identifies and shares best practice with fellow allocation colleagues
- Supports team with Monday analysis; runs departmental reports, ad hoc analysis and company reports.
- Sets up weekly MD and price change sheets

We would love to meet someone with

- Basic understanding of merchandising
 - Communication & Presentation/influencing skills
 - Numeracy skills, able to interpret data and present figures
 - Team working.
 - Able to organise and prioritise
 - Commerciality
 - Systems/planning tools
 - Knowledge of store operations / retail experience/ web operations/ supply chain
- Is professional at all times



What's in it for you?

- Competitive salary and benefits package
- Holiday allowance
- 50% staff discount & 25% for family and friends
- Pension scheme